



**eTc BAY AREA EDUCATIONAL  
THEATER COMPANY  
2020 Audition Form**

Name: \_\_\_\_\_

Phone: (\_\_\_\_) \_\_\_\_\_

Age: \_\_\_\_\_ Height: \_\_\_\_\_ Weight: \_\_\_\_\_

Are you interested in a speaking / specialty role?      Yes      No

If yes, which role(s) are you auditioning for? \_\_\_\_\_

Are you available for callbacks, if needed?      Yes      No

Are you willing to accept any part\*?      Yes      No

If offered a speaking/ specialty part, can you make the extended rehearsal hours (Saturdays)?      Yes      No

\_\_\_\_\_ (initial) I understand that my participation in all 8 mainstage shows is expected in order to maintain the highest quality production. Any conflict, due to a school/work hardship, will be discussed with the stage manager and director during auditions and will be noted on the conflict sheet.

List your show experience, starting with most recent: (use back or separate sheet of paper, if necessary)

SHOW \_\_\_\_\_ ROLE \_\_\_\_\_ COMPANY \_\_\_\_\_

SHOW \_\_\_\_\_ ROLE \_\_\_\_\_ COMPANY \_\_\_\_\_

SHOW \_\_\_\_\_ ROLE \_\_\_\_\_ COMPANY \_\_\_\_\_

SHOW \_\_\_\_\_ ROLE \_\_\_\_\_ COMPANY \_\_\_\_\_

List any related instruction received: (singing, dancing, musical instrument, gymnastics, etc...)

CLASS \_\_\_\_\_ #YEARS \_\_\_\_\_ COMPANY \_\_\_\_\_

CLASS \_\_\_\_\_ #YEARS \_\_\_\_\_ COMPANY \_\_\_\_\_

CLASS \_\_\_\_\_ #YEARS \_\_\_\_\_ COMPANY \_\_\_\_\_

CLASS \_\_\_\_\_ #YEARS \_\_\_\_\_ COMPANY \_\_\_\_\_

List any other special talents: \_\_\_\_\_

**PROMISE:**

Though it is hard at times to sit quietly and pay attention, I agree to work my hardest, and follow the directions of the creative team. I know this is in the best interest of the show and helpful to my fellow actors.

- I agree to wear the FULL costume as approved or assigned by the costume designer & director.  
\_\_\_\_\_ (initial)

**SIGNED:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

Please bring this completed form, the completed conflict form, the signed behavior guidelines, and payment for outstanding payment due to your audition.

Thank You and Break a Leg!

Bay Area e.T.c.

**\* Reminder: No refunds will be given after auditions.**

## Bay Area Educational Theater Company (e.T.c.) Attendance and Conflicts Policy

Participation in e.T.c. requires a high level of commitment on the part of the actor and their family. It is imperative that actors attend all scheduled rehearsals. Missing rehearsals negatively impacts the actors who are present and significantly slows the progress of the show. It is the actor's responsibility to keep up with all rehearsal activities (blocking, lines, choreography, music, etc) regardless of conflicts and absences. e.T.c.'s attendance policy has two components: Conflicts and Other Absences.

### Conflicts

1. e.T.c. must be informed of all conflicts for the entire season by the participant's audition date. All conflicts (sports, camps, vacations, dance, band, social, church, and school related activities, etc.) should be detailed on the Conflicts Form. This information enables the Directors to develop a detailed rehearsal schedule based on the cast members who are and are not available on any given date.
2. Conflicts that are submitted prior to the deadline will be approved and permitted as excused absences, provided that:
  - a. They do not fall on the Mandatory rehearsal days, during Tech Week, or during any performance; and
  - b. The actor acknowledges that the number of missed rehearsals due to conflicts may impact the level of his/her participation in the show (i.e. they may not be given a featured role, or participation in scenes may be limited).
3. As you become aware of other conflicts, please submit the dates immediately to the Production Coordinator or Stage Manager for the show. Any conflicts submitted after the audition date must be submitted in writing or by email and approved by the Director at least two (2) weeks in advance, or it will be considered an unexcused absence. Approval is not guaranteed, but is subject to the Director's discretion with respect to the established rehearsal schedule and *could affect your featured role and participation in scenes.*

### Other Absences

1. Other absences will be considered excused only for the following reasons: actor's illness, death in the family/funeral, or religious holiday. If your actor cannot attend rehearsal due to illness, the Production Coordinator or Stage Manager for the show must be notified at least two (2) hours prior to the scheduled rehearsal time via email.
2. Punctuality is essential to the success of the show. Excessive tardies will be subject to consequences. Three tardies count as an unexcused absence.

### Family Vacations

1. Vacations are considered excused if:
  - a. e.T.c. was informed of the vacation conflict not later than the participant's audition date;
  - b. The vacation doesn't extend past mandatory rehearsal days; and
  - c. The actor will miss no more than two (2) rehearsals
2. Vacation time under any other circumstances will be considered unexcused. We strongly encourage families to schedule vacations after the end of the production.

### Consequences

1. Actors will not be dismissed from the production due to attendance issues; however their participation in a show may be limited as a result of policy violations.
2. Two (2) unexcused absences may result in:
  - a. A meeting between parent, actor and Director to discuss the actor's commitment and
  - b. Forfeiture of the actor's role, forfeiture of lines, and/or limitations on participation in scenes, depending on the established rehearsal schedule and subject to the Director's discretion

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I have read, and agree to abide by the Conflict and Absence Policy as stated above.

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Actor's Name (Print)

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Parent/Guardian or Adult Participant Signature

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Date

# Mary Poppins 2020

## Critical Dates and Times

### COMPANY COPY – PLEASE SUBMIT AT THE TIME OF YOUR AUDITION

Rehearsal Dates – please circle dates to indicate any conflicts – DUE at Audition: January 18, 19 or 25, 2020

Sat Feb 1	Sun Feb 2	Sat Feb 8	Sun Feb 9
Sat Feb 15	<del>Sun Feb 16</del>	Sat Feb 22	Sun Feb 23
Sat Feb 29	Sun Mar 1	Sat Mar 7	Sun Mar 8
Sat Mar 14	Sun Mar 15		
No conflicts beginning Mar 21, 2020 No Rehearsals on Sun Feb 16 (Pres.Day) and Sun Apr 12, 2020 (Easter/Passover)			

Notes regarding conflicts: \_\_\_\_\_

\_\_\_\_\_

I have provided all known conflicts

I have NO known conflicts

Actor's Name (Print)

Parent/Guardian or Adult Participant Signature

Date

### Mandatory Rehearsal Dates – Times subject to change

Dates	Time	Who
Saturday, Mar 21	1:00 pm – 6:00 pm	All Cast
Sunday, Mar 22	11:00 am – 6:00 pm	All Cast
Saturday, Mar 28	1:00 pm – 6:00 pm	All Cast
Sunday, Mar 29	11:00 am – 6:00 pm	All Cast
Saturday, Apr 4	1:00 pm – 6:00 pm	All Cast
Sunday, Apr 5	11:00 am – 6:00 pm	All Cast
Saturday, Apr 11	1:00 pm – 6:00 pm	All Cast
Sunday, Apr 12	NO REHEARSAL	Easter/Passover Observance
Saturday, Apr 18 final rehearsal	1:00 pm – 6:00 pm	All Cast

### Mandatory Tech Week at Bayside Performing Arts Center – All Cast Called – Times subject to change

Date	Call Time	Vacate Theater	Schedule
Sunday, Apr 19	11:30 am	5:30 pm	Cue to Cue (bring lunch)
Monday, Apr 20	5:30 pm	9:30 pm	Tech Rehearsal
Tuesday, Apr 21	5:30 pm	9:30 pm	Full Dress Rehearsal
Wednesday, Apr 22	5:30 pm	9:30 pm	Full Dress Rehearsal
Thursday, Apr 23	6:00 pm	9:30 pm	Community Show
Friday, Apr 24	6:30 pm	10:00 pm	Evening
Saturday, Apr 25	1:00 pm	5:00 pm	Matinee
Sunday, Apr 26	1:00 pm	5:00 pm	Matinee
Thursday, Apr 30	6:30 pm	10:00 pm	Community Show
Friday, May 1	6:30 pm	10:00 pm	Evening
Saturday, May 2	1:00 pm	5:00 pm	Matinee
Sunday, May 3	1:00 pm	Strike follows	Matinee
Sunday, May 3	End of show	8:00 pm (approx.)	Strike

Note to Parents, Cast and Crew: Due to our contractual agreement with the Bayside Performing Arts Center, the theater will be opened at "Call Time" for all rehearsals and performances. At the time designated above as "Vacate Theater" – Bayside Performing Arts Center will turn off the lights and secure the theatre. We would very much appreciate your timely arrival and departure.

# Mary Poppins 2020

## Critical Dates and Times

### PARTICIPANT COPY – PLEASE KEEP FOR YOUR REFERENCE

Rehearsal Dates – please circle dates to indicate any conflicts – DUE at Audition: January 18, 19 or 25, 2020

Sat Feb 1	Sun Feb 2	Sat Feb 8	Sun Feb 9
Sat Feb 15	<del>Sun Feb 16</del>	Sat Feb 22	Sun Feb 23
Sat Feb 29	Sun Mar 1	Sat Mar 7	Sun Mar 8
Sat Mar 14	Sun Mar 15		

No conflicts beginning Mar 21, 2020

No Rehearsals on Sun Feb 16 (Pres.Day) and Sun Apr 12, 2020 (Easter/Passover)

Notes regarding conflicts: \_\_\_\_\_

\_\_\_\_\_

I have provided all known conflicts

I have NO known conflicts

Actor's Name (Print) \_\_\_\_\_

Parent/Guardian or Adult Participant Signature \_\_\_\_\_

Date \_\_\_\_\_

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Name \_\_\_\_\_ (Last, First)      DOB \_\_\_\_\_      Age \_\_\_\_\_

Name \_\_\_\_\_ (Last, First)      DOB \_\_\_\_\_      Age \_\_\_\_\_

Name \_\_\_\_\_ (Last, First)      DOB \_\_\_\_\_      Age \_\_\_\_\_

Name \_\_\_\_\_ (Last, First)      DOB \_\_\_\_\_      Age \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_

Primary phone# (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_      Alternate phone# (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

Allergies, medical limitations or special needs \_\_\_\_\_

**Parent/Guardian Names and Contact Information**

Name \_\_\_\_\_ Relationship \_\_\_\_\_ phone# (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

Name \_\_\_\_\_ Relationship \_\_\_\_\_ phone# (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

***In case of emergency, list the names and phone number of persons to contact if the above are not available.***

Name \_\_\_\_\_ Relationship \_\_\_\_\_ phone# (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

Name \_\_\_\_\_ Relationship \_\_\_\_\_ phone# (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

***Physician to be called in the event of an emergency***

Name \_\_\_\_\_ phone# (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ specialty \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_

**If physician cannot be reached, what action should be taken?** \_\_\_\_\_

Administrative procedures vary among medical personnel and medical facilities with regard to provision of medical care for a child in the absence of the parent. It is the responsibility of the parent/guardian to verify the exact procedure required by the physician to be used in emergencies should it be necessary to contact the doctor for treatment.

Medical Insurance Carrier \_\_\_\_\_ Group/Member Number \_\_\_\_\_

**Permission for medical treatment:** In case of an accident or an emergency, I authorize a staff member of e.T.c. to take my child to the above named physician or the nearest emergency hospital for such emergency treatment and measures as are deemed necessary for the safety and protection of the child at my expense.

**SIGNATURE of RELEASE** \_\_\_\_\_ **DATE** \_\_\_\_\_  
*(Parent or Guardian if student is under the age of 18)*

Through acceptance of this registration form, I realize that no medical insurance is provided for Bay Area Educational Theater Company activities and agree to assume the risk for any injury related to my participation or the participation of my dependent. I agree to make no claims against Bay Area Educational Theater Company or any of its officers, employees or volunteers for any injury or incident arising from this activity, however caused, including liability for negligence. I am physically able (or my dependent is physically able) to participate in this activity. I realize that Bay Area Educational Theater Company is also not responsible for lost or stolen articles.

**SIGNATURE of RELEASE** \_\_\_\_\_ **DATE** \_\_\_\_\_

Family Name: \_\_\_\_\_

Please complete Online Registration  
Bring Forms & Payment to Auditions or Mail to:  
**Marv Poppins 2020 - Bay Area eTc 973 E. San Carlos Ave San Carlos, CA 94070**

# Audition Critique Form – Monologue

Name: \_\_\_\_\_

Show: Mary Poppins Spring 2020

Phone Number: \_\_\_\_\_

Monologue: \_\_\_\_\_

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Staff Use Only:

SKILL	Needs Practice	Almost There	Bull's Eye
<b><u>“Be Seen”</u></b>			
Vocal Expression			
Physical Expression			
Movement (Use of space)			
<b><u>“Be Heard”</u></b>			
Volume (Projection)			
Clarity			
<b><u>“Be Brave”</u></b>			
Monologue Choice			
Pacing			
Demonstrates Levels			
Overall Presence			

My favorite part was \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Opportunities for growth during this production:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

# Audition Critique Form – Vocals

Name: \_\_\_\_\_

Show: Mary Poppins Spring 2020

Phone Number: \_\_\_\_\_

Song: \_\_\_\_\_

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Staff Use Only:

Vocal Range: \_\_\_\_\_

SKILL	Needs Practice	Almost There	Bull's Eye
<b><u>Technique:</u></b>			
Diction			
Rhythm			
Tone			
Pitch			
Volume			
<b><u>Presentation:</u></b>			
Song Choice			
Overall Presence			

My favorite part was \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Opportunities for growth during this production:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

# Audition Critique Form – Dance

Name: \_\_\_\_\_

Show: Mary Poppins Spring 2020

Phone Number: \_\_\_\_\_

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Staff Use Only:

SKILL	Needs Practice	Almost There	Bull's Eye
<b>Showmanship:</b>			
Confidence			
Facial Expression			
Energy			
<b>Technique:</b>			
Placement			
Balance			
Accuracy of Steps			
<b>Rhythm:</b>			
Timing and Phrasing			
Quality of Movement			
Transitions			

My favorite part was \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Opportunities for growth during this production:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_



# Bay Area eTc - Costume Measurement Form

Please indicate size number (not S M L) - also indicate Y for youth sizes.  
Measure in full inches. Chest, waist, and hips: measure all the way around. Inseam measure  
crotch to bottom of pant leg. Shoulders: measure from seam to seam

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Dress Size (women/girls) \_\_\_\_\_

Suit/Jacket Size (men/boys) \_\_\_\_\_

Shirt Size (#) \_\_\_\_\_

Pants Size (#) \_\_\_\_\_

Shoe Size \_\_\_\_\_

Height \_\_\_\_\_

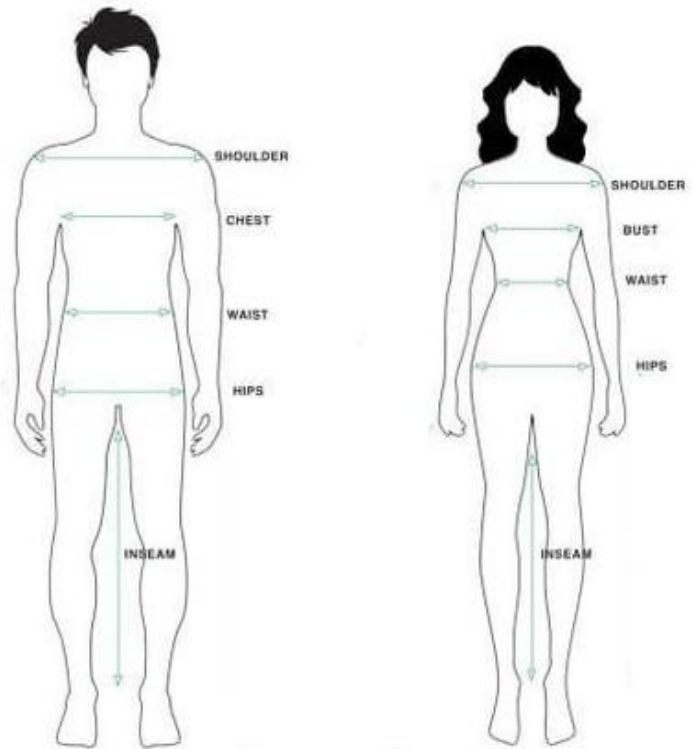
Chest \_\_\_\_\_

Waist \_\_\_\_\_

Hip \_\_\_\_\_

Pants Inseam \_\_\_\_\_

Shoulder to Shoulder \_\_\_\_\_



Costume Committee Use only:

Group: \_\_\_\_\_ Specialty Role \_\_\_\_\_